

# AGENDA

## Herefordshire Schools Forum

Date: **Monday 17 May 2010**

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Time: **2.00 pm**

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Place: **The Council Chamber, Brockington, 35 Hafod Road,  
Hereford**

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Notes: Please note the **time, date** and **venue** of the meeting.

For any further information please contact:

**Paul Rogers, Democratic Services Officer**

Tel: 01432 383408

Email: [progers@herefordshire.gov.uk](mailto:progers@herefordshire.gov.uk)

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If you would like help to understand this document, or would like it in another format or language, please call Paul Rogers, Democratic Services Officer on 01432 383408 or e-mail [progers@herefordshire.gov.uk](mailto:progers@herefordshire.gov.uk) in advance of the meeting.

# Agenda for the Meeting of the Herefordshire Schools Forum

## Membership

<b>Chairman</b>	<b>Mrs JS Powell</b>	Primary Headteacher (Community)
<b>Vice-Chairman</b>	<b>Mr NPJ Griffiths</b>	Secondary Headteacher (Community)
	<b>Mr J A Chapman</b>	Roman Catholic Church
	<b>Mr P Burbidge</b>	Roman Catholic Church
	<b>Mrs S Catlow-Hawkins</b>	Secondary Schools Headteacher (Voluntary Aided)
	<b>Mr N O'Neil</b>	Secondary Schools (Community)
	<b>Mrs S Woodrow</b>	Secondary Schools
	<b>Vacancy</b>	Secondary Headteachers
	<b>Mr S Pugh</b>	Primary Schools Headteacher (Community)
	<b>Rev D Hyett</b>	Voluntary Aided Primary School
	<b>Mrs J Cecil</b>	Primary Schools Headteacher (Voluntary Controlled)
	<b>Mr P Box</b>	Primary Schools
	<b>Ms T Kneale</b>	Primary Schools
	<b>Vacancy</b>	Primary Headteachers Small Schools
	<b>Mrs J Baker</b>	Secondary School Governor
	<b>Vacancy</b>	Special School Governor
	<b>Mr T Edwards</b>	Primary School Governor
	<b>Mrs S Bailey</b>	Special Schools
	<b>Mrs E Christopher</b>	Pupil Referral Unit Headteacher
	<b>Mr J Docherty</b>	Secondary Schools
	<b>Mrs A Pritchard</b>	Teaching Staff Representative
	<b>Mr M Harrison</b>	Teacher Representative
	<b>Mr J Godfrey</b>	14-19 Representative
	<b>Mr A Shaw</b>	14-19 Representatives
	<b>Mrs A Jackson</b>	Early Years Representative
<b>Non Voting</b>	<b>Councillor JA Hyde</b>	Observer
	<b>Councillor PD Price</b>	Observer
	<b>Councillor WLS Bowen</b>	Observer

## GUIDANCE ON DECLARING PERSONAL AND PREJUDICIAL INTERESTS AT MEETINGS

The Council's Members' Code of Conduct requires Councillors to declare against an Agenda item(s) the nature of an interest and whether the interest is personal or prejudicial. Councillors have to decide first whether or not they have a personal interest in the matter under discussion. They will then have to decide whether that personal interest is also prejudicial.

A personal interest is an interest that affects the Councillor more than most other people in the area. People in the area include those who live, work or have property in the area of the Council. Councillors will also have a personal interest if their partner, relative or a close friend, or an organisation that they or the member works for, is affected more than other people in the area. If they do have a personal interest, they must declare it but can stay and take part and vote in the meeting.

Whether an interest is prejudicial is a matter of judgement for each Councillor. What Councillors have to do is ask themselves whether a member of the public – if he or she knew all the facts – would think that the Councillor's interest was so important that their decision would be affected by it. If a Councillor has a prejudicial interest then they must declare what that interest is. A Councillor who has declared a prejudicial interest at a meeting may nevertheless be able to address that meeting, but only in circumstances where an ordinary member of the public would be also allowed to speak. In such circumstances, the Councillor concerned will have the same opportunity to address the meeting and on the same terms. However, a Councillor exercising their ability to speak in these circumstances must leave the meeting immediately after they have spoken.

## AGENDA

		Pages
1.	<b>APOLOGIES FOR ABSENCE</b> To receive apologies for absence.	
2.	<b>NAMED SUBSTITUTES (IF ANY)</b> To receive any details of Members nominated to attend the meeting in place of a Member of the Forum.	
3.	<b>DECLARATIONS OF INTEREST</b> To receive any declarations of interest by Members in respect of items on the Agenda.	
4.	<b>MINUTES</b> To approve and sign the Minutes of the meeting held on 23 February 2010.	1 - 6
5.	<b>CHAIRMAN'S ANNOUNCEMENTS</b>	
6.	<b>LATE ITEMS/ANY OTHER BUSINESS</b> To consider any issues raised as either a late item or any other business.	
7.	<b>SCHOOLS FORUM REGULATIONS UPDATE</b> That Schools Forum to note the updated regulations and consider the recommendations for implementation.	7 - 26
8.	<b>REVISED CONSTITUTION OF THE SCHOOLS FORUM</b> The Forum to amend its constitution to include a Members Code with regard to Declarations of Interest.	27 - 40
9.	<b>FORECAST SCHOOL BALANCES 2009/10</b> To update Schools Forum on forecast school balances for 2009/10.	41 - 46
10.	<b>CONSULTATION ON THE FUTURE DISTRIBUTION OF SCHOOL FUNDING</b> To approve the response to the Department for Children, Schools and Families consultation paper on the future distribution of school funding.	47 - 170
11.	<b>EXTENDED SCHOOLS REVIEW - ALLOCATION OF FUNDING FOR 2010/11</b> To inform the Schools Forum of the Extended Services funding allocations for 2010/11 and monitoring arrangements and to ask for endorsement of these.	171 - 176
12.	<b>PROPOSAL TO REVIEW SEN/AEN FUNDING</b> To note and endorse recommendations for further work on Special Educational Needs Funding.	177 - 192

**13. TRADE UNION FACILITIES BUDGET - UPDATE REPORT**

193 - 196

To provide an update on the Trade Union facilities budget in terms of the mechanism to better control the trade union facilities budget. The report is provided for Schools Forum to note.